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22<sup>nd</sup> January, 2013

**Name of Cabinet Member:**

Cabinet Member (Children and Young People) – Councillor O’Boyle

**Director Approving Submission of the report:**

Director of Customer and Workforce Services

**Ward(s) affected:**

None

**Title:**

Outstanding Issues

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**Is this a key decision?**

No

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**Executive Summary:**

In May 2004 the City Council adopted an Outstanding Minutes System, linked to the Forward Plan, to ensure that follow up reports can be monitored and reported to Members. The attached appendix sets out a table detailing the issues on which further reports have been requested by the Cabinet Member (Children and Young People) so he is aware of them and can monitor progress.

**Recommendations:**

The Cabinet Member (Children and Young People) is requested to consider the list of outstanding issues and to ask the Member of the Management Board or appropriate officer to explain the current position on those which should have been discharged at this meeting or an earlier meeting.

**List of Appendices included:**

Table of Outstanding Issues.

**Other useful background papers:**

None

**Has it or will it be considered by Scrutiny?**

No

**Has it, or will it be considered by any other Council Committee, Advisory Panel or other body?**

No

**Will this report go to Council?**

No

**Report author(s):**

Usha Patel

**Name and job title:**

Governance Services Officer

**Directorate:**

Customer and Workforce Services Directorate

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Enquiries should be directed to the above person.

<b>Contributor/approver name</b>	<b>Title</b>	<b>Directorate or organisation</b>	<b>Date doc sent out</b>	<b>Date response received or approved</b>
<b>Contributors:</b>				
Other Elected Members				
<b>Names of officers and Members approving submission of report:</b>				
Finance				
Legal				
Human Resources				

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	<b>Subject</b>	<b>Date for Further Consideration</b>	<b>Responsible Officer</b>	<b>Proposed Amendment to Date for Consideration</b>	<b>Reason for Request to Delay Submission of Report</b>
1.	<p><b>Implementation of Multi-Systemic Therapy and KEEP</b></p> <p>A progress report be submitted to the Cabinet Member (Children and Young People) ( Minute 22/11 refers – 1<sup>st</sup> November 2011 meeting)</p>	January 2013	<p>Director of Children, Learning and Young People</p> <p>Kam Kaur</p>	March 2013	
2	<p><b>Adoption Service Annual Report and Statement of Purpose</b></p> <p>Revised Statement of Purpose reflecting the new organisational structure &amp; priority to adoption, including numbers and the speeding up of the process of adoption within the authority, be presented at the earliest opportunity.</p> <p>CM(C&amp;YP) (16/10/2012, Minute 20/12 refers)</p>		<p>Director of Children, Learning &amp; Young People</p> <p>Nicky Hale</p>		

\* Identifies items where a report is on the agenda for your meeting.

